



MATTHEW 25 HEALTH AND DENTAL CLINIC

Nurse Practitioner

COMPANY

Our Mission: We are inspired by the Gospel to provide free primary healthcare services to uninsured, low-income residents in Northeast Indiana and Northwest Ohio.

Matthew 25 is the only full-time clinic in Allen County offering medical, dental, and prescription services at no cost to our patients. Matthew 25 is a volunteer-driven health practice that has over 450 volunteers including physicians, dentists, nurses, front desk personnel, phone operators, hygienists, and patient assistance processors. There are 32 staff members.

Matthew 25 receives no governmental monies and depends entirely on gifts from individuals, churches, organizations, and corporations, as well as grants from foundations.

JOB DESCRIPTION

We have an immediate need for a Nurse Practitioner to provide professional healthcare services to underserved, uninsured adults (18+). This person will diagnose and treat acute, episodic, or chronic illness independently or as part of a healthcare team with a focus on health promotion and disease prevention.

RESPONSIBILITIES

- Assess the physical, mental, emotional and spiritual health of patients with the aim to treat the whole person.
- Analyze and interpret patients' histories, symptoms, physical findings, or diagnostic information to develop appropriate diagnoses.
- Diagnose, treat, or refer acute health care problems such as illnesses, infections, or injuries; chronic health care problems such as high blood pressure and diabetes; and primary care conditions, such as headaches, hypertension, urinary tract infections, upper respiratory infections, and dermatological conditions.
- Develop treatment plans based on scientific rationale, standards of care, and professional practice guidelines.
- Prescribe medication and counsel patients about drug regimens and possible side effects or interactions with other substances such as food supplements, over-the-counter (OTC) medications, or herbal remedies.
- Order, perform, or interpret the results of diagnostic tests, such as complete blood counts, electrocardiograms, and x-rays.

- Identify strategies to help patients improve overall health. Educate patients about self-management of acute or chronic illnesses, tailoring instructions to patients' individual circumstances. Recommend interventions to modify behavior associated with health risks.
- Provide patients with information needed to promote health, reduce risk factors, or prevent disease or disability.
- Maintain complete and detailed records of patients' health care plans and prognoses.
- Perform routine or annual physical examinations.
- Collaborate effectively with team members comprised of health providers from various specializations, staff, volunteers and medical students.

REQUIREMENTS

- Graduate of an accredited Nurse Practitioner program with a Master's degree in Nursing
- Current Advanced Practice Registered Nurse (APRN) Licensure
- Current NP Certification
- Current DEA License
- CPR Certification
- Work one evening clinic per month

PREFERRED

- Experience with electronic medical records
- Experience working on a multi-disciplinary team
- Bilingual

BENEFITS

- Full-time is considered 40 hours or 36 hours with Thursday afternoon off
- Weekends and 9 holidays off
- Paid time off
- Health insurance provided
- 403(b) Qualified Retirement Plan offered
- Office closed Christmas Eve through New Year's Day

REPORTS TO: Medical Director

FSLA STATUS: Exempt

Interested applicants should send cover letter and resume to 413 East Jefferson Blvd., Fort Wayne, IN 46802, or follow the link to contact our Human Resources Director: <http://www.matthew25online.org/who-we-are/employment-opportunities/>.